



ELLISON ELEMENTARY P.A.C. JANUARY 9, 2024
PAC GENERAL MEETING Minutes



Executive 2023/2024

President: Kendra Kraft

Vice President: Marisa Ryan

Treasurer: Kim Ashton

Secretary: Maria Thomson & Lis Pilgram

Non-Elected Officers

Hot Lunch Coordinator: Kelly Wilson

Hot Lunch Volunteer Coordinator: Kim Ashton

COPAC Representative: Brittany Ryder

DATE: January 9, 2024

Call to order: 7:00

Meeting adjourned: 8:34

1. Attendance & Regrets:

Regrets: Kendra Kraft, Kim Ashton, Maria Thomson

Attendance: Marisa Ryan, Lis Pilgrim, Kelly Wilson, Brittany Ryder, Kelsey Schneider, Lisa MacDonald

2. Review & Acceptance of Agenda:

1st: Lisa MacDonald 2nd: Kelsey Schneider

3. Review Last Meetings minutes:

1st: Kelsey Schneider 2nd: Brittany Ryder

4. Principal Report: See report from Principal.

5. COPAC Rep Report: Brittany to present report

6. Hot Lunch Report: Hot Lunch (Monday & Wednesdays) Currently have 7 vendors confirmed (Taco Time, Subway, Boston Pizza Pasta, Fresh Box, Little Caesars, Chesters Chicken and Pita Pit for smoothies, frozen yogurt and food) for Hot Lunch

**Please remember that ordering for the following month is open the 1st-15th of the month.

<https://ellison.hotlunches.net>

****HOT LUNCH CANNOT RUN WITHOUT THE HELP OF PARENT VOLUNTEERS IF WE DO NOT HAVE ENOUGH VOLUNTEERS WE WILL HAVE TO REDUCE THE NUMBER OF DAYS****

Hot Lunch Profits:

October 2023: \$799.83

November 2023 \$985.44

December 2023 \$876.91
January 2024 \$1006.21

Popcorn Totals
October 2023: \$176.10
November 2023 \$206.20
December 2023 \$160.30

7. Treasurer Report:

1. General Account balance: **\$13,651.26**
2. Gaming Account balance: **\$ 1338.04**

*Grant received for 2023/2024 Year =TBD? (is there a status update for this?)

Our fundraising goal is to put funds towards the upgrading of our speakers in our classrooms while maintaining a \$5,000 balance for other projects and teacher requests for the students. (What amount are we aiming for?)

APPROVAL OF MONIES: ?

GENERAL ACCOUNT

\$400 - Movie Night Concession

1st: Brittany Ryder 2nd:Kelsey Schneider

- Kelsey Volunteered to purchase the candy for the concession and Maria previously volunteered to help make up the candy bags.

8. Presidents Report:

- 1) Fall Fair - Was a great success! Thank you to all that came out and supported the evening
- 2) Fall Family Photo Fundraiser - October 15th - **FULLY BOOKED \$500 donated to PAC**
- 3) Purdy's Chocolate Fundraiser - Waiting for total raised **\$1966.00 plus rebate(?)**
- 4) Growing Smiles Winter Poinsettia & Wreaths - Waiting to receive cheque (?)
- 5) **Family Movie Night - January 19th** - To run the concession we will need 2-3 volunteers (concession such as, water, candy bags, popcorn)

Volunteers: Kelsey Schneider, Maria Thomson, Kim Ashton

6) **Spring Craft Market & Car Show - May 5th** - Application form has been created. We would like to have as many Ellison businesses join us prior to posting more publicly. We would like to form an event committee for this event that will be responsible for planning the event and presenting an update at each meeting. A group of 4-5 people would be ideal

Committee Volunteers: **Leah Stewart, Marisa Ryan, Kelsey Schneider, Lis Pilgrim, Maria Thomson** (more are welcome to help)

- Have a bunch of signs made to promote the event, made by students and PAC members
- Get together to map out table space and car/monster truck spacing and plan further, outside of the regular PAC meeting times.

7) **Family Fun Night** - We would like to form an event committee for Family Fun Night that will be responsible for booking entertainment and planning games etc. These things will need to be planned and booked ASAP

Committee Volunteers: **Lisa Macdonald, Marisa Ryan, Brittany Ryder** (more are welcome)

Ideas for the Fun Night:

- Look into getting a gaming license for 50/50 raffle
 - Cotton candy Machine
 - Fire truck
 - Cake Walk
 - Sumo Suits
 - Caricature guy
 - Face Painting
 - Lego car races
 - 'Lightly used' toy store for prizes
 - Check if Karma and Kambucha place near by would like to donate to the event
 - Check into getting a Car-B-Q or just bringing BBQ's ourselves(might be easier)
 - Brittany reach out to the frozen yogurt truck person for both events.
- Start promoting and recruiting volunteers to run stations in April
 - Also we still need to pick a date

FUNDRAISING IDEAS FOR 2023/2024

October 12th - Fall Fair

October 15th - Family Photo Fundraiser: Michelle Appleton has confirmed

November- Purdy's Chocolate, Growing Smiles Poinsettia & Wreaths,

December - Christmas Concert Concession

January - Family Movie Night - **January 19th**

February/March - Greenery Gift Cards **Confirmed and Greenery is will to give \$1000 back**

April - Break A Rule Day

May - Mother's Day/Kid Entrepreneur Market , T-Bones

June - Family Fun Night / Outdoor Movie & Concession

9. Upcoming Events:

See President's Report

10. Open Floor Discussion. Bring new business forward. Questions about the School.

11. Adjournment: 8:34