



ELLISON ELEMENTARY P.A.C. OCTOBER 12, 2021
PAC MEETING MINUTES



Executive 2021/2022

President: Kendra Kraft

Vice President: Amanda Zucatto

Treasurer: Kelly Wilson

Secretary: Maria Thomson

Non-Elected Officers

Hot Lunch Coordinator: Carla Andres

Hot Lunch Volunteer Coordinator: Diana McCarron

COPAC Representative: Diana McCarron

DATE: October 12, 2021

Call to order: 7:07 pm Meeting adjourned: 7:43 pm

1. Attendance & Regrets: Kelly Wilson, Maria Thomson, Carla Andres

Meeting called at 7:07 pm

2. Review & Acceptance of Agenda:

Reviewed and accepted Diana McCarron (1st), Kelsey Schneider (2nd)

3. Review Last Meetings minutes:

Reviewed and accepted Diana McCarron (1st), Kelsey Schneider (2nd)

4. Principal Report: Brad Kuhn provided a report.

- Covid update: everyone is doing very well. Good culture of students and parents doing their very best. Lots of opportunities to go outside and take breaks from mask wearing to make things comfortable for kids.
- Provided a mention about volunteering in the newsletter. Teachers can be contacted by interested volunteers and there will be mindful placement of volunteers. We want to be very safe about volunteers.
- Staff and students are very excited about hot lunch and popcorn.
- Outdoor learning space finally provided a "go ahead." Phase 1 to be completed between now and Remembrance Day. Excited to get going and move forward.
- Grade 5 fundraiser - Angela Cutt taking the lead with joke book fundraiser. Need families to send in a joke and purchase for fundraising.
- Art starts grant - Indigenous education elder and artist coming into the school to do some very interesting art projects to place within the school. Part of the requirement for the grant is that the PAC supports it with 30%. Grade 4/5 leadership can then share the knowledge with the other students.

- Implementation Day - worked with the Okanagan Sylix member to create experience for staff, which can then be done with students. She will be returning to work with students as well and teachers are really excited.
- Upcoming events: neon day, volleyball skills, choir, photo retakes, ProD day next Friday (the 22nd), another regional story block coming to the school.

5. COPAC Rep Report: Diana to provide a report.

2021/2022 COPAC Priority Actions:

- Change COPAC bylaws
- Begin public advocacy for #TogetherWeBuild to create more school spaces in SD23
- Engage with SD23 on public/parent engagement frameworks
- Create PACs where they do not exist
- Establish a Communications Coordinator position
- Establish a Parent Education Coordinator position
- Establish a PAC Advancement Coordinator position
- Establish a Bylaw Review Committee
- Establish an annual education "fund" for PACs in financial need
- Invest in communications tools and resources for COPAC and PACs
- Launch a monthly COPAC newsletter
- Update/upgrade the COPAC website
- Improve COPAC's social media presence and link to local PAC social media
- Create a PAC playground construction road map
- Create a PST/GST rebate procedure for PACs
- Create Hot Lunch and safe food handling resources
- Create a PAC investments/purchases resource tool

6. Hot Lunch Report: Hot Lunch (Wednesdays) Currently have 4 vendors confirmed (Taco Time, Subway, Boston Pizza and Fresh Box) Hot Lunch will start October 13th. Will look into Booster Juice as a 2nd vendor for Wednesdays as this will increase our profits. Please remember that ordering for the following month is open the 1st-15th of the month.

<https://ellison.hotlunches.net>

7. Treasurer Report:

1. General Account balance: **\$18,712.14**
2. Gaming Account balance: **\$1103.04**

Our fundraising goal is to put as much funds towards the outdoor classroom project as possible while maintaining a \$10,000 balance for other projects and teacher requests for the students.

APPROVAL OF MONIES: As listed on Financial Review for October 2021

1)**\$100** For coat racks and hangers for the Lost & Found. This will help keep lost items more visible and easy to share as parents are still not able to come inside the school as easily as in the past. Can roll the racks outside for viewing at drop off and pick up.

Reviewed and accepted Diana McCarron (1st), Kelsey Schneider (2nd)

2)**\$800.73** requested from the 4/5 Community Teachers for an Art project that would have an Indigenous artist come into their classroom to create art with the students over a course of 7 days. The teachers applied for a grant from Art Start and have received it and it covers 70% of the costs. The requested amount is for the remaining 30%. One of the requirements for this grant is that it has a partnership with the PAC. The funds would go towards the costs of art supplies, time and prep from the artist to come into the classroom and the 4/5 student and teachers will teach the younger grades what they have learned during this project throughout the year.

Reviewed and accepted Diana McCarron (1st), Kelsey Schneider (2nd)

3)**\$250** The PAC would like to purchase handmade ornaments for the staff this year to go on the POD Christmas trees and throughout the school.

Reviewed and accepted Diana McCarron (1st), Kelsey Schneider (2nd)

4)**\$4500** For Busing & Field Trips

Reviewed and accepted Diana McCarron (1st), Kelsey Schneider (2nd)

Alien Inline to be added to next agenda when gaming grant has been approved.

8. Presidents Report:

1st Term Fundraisers

- Fall Family Photos with Memories by Michelle - September 25th HUGE Success! \$600 Raised
- Purdy's Chocolate (November 2021) Ordering now open! We decided to hit the ground running early with this event as there are many places that also use this fundraiser and

have launched it early. Fundraiser books went home October 12th. Orders must be submitted by November 17th. Orders will be picked up December 3rd at arranged times.

- Growing Smiles Poinsettia and Winter Arrangements (November 2021) Application has been submitted and waiting to hear back from them.
- Greeting Card Fundraiser with Ede Axelson
- Kernel's Popcorn - Ongoing fundraiser. Thursday Popcorn Days! October 2021 Raised : \$410.80
- Hot Lunch Wednesdays: October 2021 \$216.81

10. Open Floor Discussion. Bring new business forward. Questions about the School.

11. Adjournment:

Meeting called at 7:43