



ELLISON ELEMENTARY P.A.C. APRIL 12, 2022
PAC MEETING MINUTES



Executive 2021/2022

President: Kendra Kraft

Vice President: Amanda Zuccatto

Treasurer: Kelly Wilson

Secretary: Maria Thomson

Non-Elected Officers

Hot Lunch Coordinator: Carla Andres

Hot Lunch Volunteer Coordinator: Diana McCarron

COPAC Representative: Diana McCarron

DATE: APRIL 12, 2022

Call to order: 7:04

Meeting adjourned: 8:00

1. Attendance & Regrets: Kendra Kraft, Kelly Wilson, Tia Janacek, Leah Stewart, Kelsey Schneider, Diana McCarron, Maria Thomson, Kristel Ritchie, Brad Kuhn. Regrets: Amanda Zuccatto

2. Review & Acceptance of Agenda: 1st: Leah Stewart 2nd: Diana McCarron

3. Review Last Meetings minutes: 1st: Leah Stewart 2nd: Tia Janacek

4. Principal Report:

1. Covid Update

- Lots of normalcy again 😊

2. Outdoor Classroom

- Benches should arrive soon
- Working on confirming work with Operations for a pergola structure
- Teachers visiting other sites this month to gather more information and ideas

3. Hush ups are in classrooms and being put on chairs

4. School District and ELE Proposed Calendars

5. Ede Axelson supporting school wide art project

6. Upcoming Events

- Author Ashley Spires visit on Thursday
- ELFF Night is April 21
- Easter Weekend
- PAC break a rule day
- Transition meetings for grade 5's to RMS begins in April
- Battle of the Books

- Kindergarten orientation is May 26
- Jump Rope for Heart in May
- Music Madness in May
- Many field trips being planned
- Andrew Allen visit

5. COPAC Rep Report:

- Discussed proposed **2022 B.C School Food Guidelines** put forth by the province.

6. Hot Lunch Report: Hot Lunch (Wednesdays) Currently have 5 vendors confirmed (Taco Time, Subway, Boston Pizza Pasta, Fresh Box and Little Caesars) for Hot Lunch and adding pizza has been successful!

**Please remember that ordering for the following month is open the 1st-15th of the month.

<https://ellison.hotlunches.net>

BREAK A RULE DAY HAPPY MEAL ORDERING IS OPEN UNTIL APRIL 20TH!

7. Treasurer Report:

1. General Account balance: **\$17,167.40**

2. Gaming Account balance: **\$ 740.54**

*Grant received for 2021/2022 Year = \$4160

Our fundraising goal is to put as much funds towards the outdoor classroom project as possible while maintaining a \$10,000 balance for other projects and teacher requests for the students.

APPROVAL OF MONIES:

GENERAL ACCOUNT

Funds for Approval April 12th

\$1000 - As costs for printing have increased it has been requested that the PAC contribute to keeping the Yearbook costs down for families. The PAC is more than happy to help support the yearbook

1st: Tia Janacek

2nd: Leah Stewart

\$400 - Playday/Year End Field Trips PAC would like to have these funds pre approved as our next meeting is the AGM. We always support year end celebrations and would like to continue this year. We request updates and excet costs requests as they come available

1st: Leah Stewart

2nd: Tia Janacek

\$200 Hushuups Chair Leg Covers -Ellison has had an increase in families join us since our initial order of 219 sets so we need to order another 14 sets to complete the school

Amend agenda to \$400 for this item **1st:** Diana McCarron **2nd:** Kelsey Schneider

1st: Tia Janacek

2nd: Leah Stewart

\$300 For Hot Lunch Website for next school year 2022-2023

1st: Tia Janacek

2nd: Leah Stewart

Funds Approved and Given

Update: Hot Lunch Coordinators will complete when we have confirmation of who will continually be involved *Kelly and ??? to complete

\$350 for 2 PAC/Hot Lunch Coordinator to get their Food Safe certificate. This is an online course that would need to be completed

Cheque #235

****AMEND Cost total is \$2062.41 need re-approval for total**

\$1800 for Hushh-ups which go onto the bottom of the chairs in every classroom. These will be beneficial to all of the Ellison students as chair noise is rather disruptive to everyone's learning. These would also be a great tool for students with additional learning difficulties. These would be ordered from www.hushhups.ca and we would require the 7+ classroom sets (210 chairs) plus an additional 3 dozen.

Cheque #236

\$500 - Gardom Lake Busing. Grade 5 class trip is planned for May 4-6th

Ordered for a total of \$175.90 cheque #230

\$200 Clear window masks for our staff to have for if and student or adult needs to be able to read lips

***May 31st Cheque #232**

\$1100 for Andrew Allan school visit

***Cheque #231**

\$5000 Outdoor Classroom contribution - Benches are being created by an Indigenous Artist

GAMING ACCOUNT

***April 14th Ashley Spires will be Zooming with the school at 10am Cheque #154**

\$400 Author Visit

***Cheque #155**

\$1000 Gym Equipment

8. Presidents Report:

Fundraisers

- Fall Family Photos with Memories by Michelle - September 25th HUGE Success! \$600 Raised
- Purdy's Chocolate (November 2021) Raised \$4010.74
- Growing Smiles Poinsettia and Winter Arrangements (November 2021) Raised \$1960.62
- Purdy's Chocolate Raised \$3342.28 + \$668.46 (received a rebate cheque that we didn't expect) for a total of \$4010.74
- Kernels Popcorn - Ongoing fundraiser. Thursday Popcorn Days!
October 2021 Raised : \$410.80
November 2021 Raised: \$448.24
December 2021 Raised: 413.92
January 2022 Raised: \$515.84
February 2022 \$469.04
March 2022 \$360.88
- Hot Lunch Wednesdays:
October 2021 \$216.81
November 2021 \$390.10
December 2021 \$302.29
January 2022 \$292.74
February 2022 \$328.57
March 2022 \$284.25
April (To Date) \$460.94

9. Upcoming Events:

1) Remaining Fundraisers for 2021/2022 Are :
Greenery Gift Card March 1-10 **VERY SUCCESSFUL! WE SOLD 180 CARDS \$500 Profit**

Break A Rule Day **April 29th** - Special Hot Lunch order of Happy Meal Forms to be submitted
Wednesday April 13th

T-Bones Gift Card (May)

2) Thank you for all the plastic lid donations; we have enough for our school wide art project.

3) As it stands the current PAC Executive team will be stepping down at the end of this year. It is important to have a full Executive Team with President, Vice President, Treasurer and Secretary so that ELE is eligible for the Gaming Grant. We feel that having a new group of awesome parent volunteers to take over as a team, while the current team is still available in the school to help with a smooth transition is imperative. If you are interested in learning more about any position please contact us at ellisonkelownapac@gmail.com

Voting will take place at the AGM May 10, 2022.

10. Open Floor Discussion. Bring new business forward. Questions about the School.

11. Adjournment: